

170.315 (b)(10) Electronic Health Information Export

Company: Health Information Management Systems

Product Name: Axiom

Version Number: 7

This document provides steps for using the Electronic Health Information (EHI) export feature in Axiom. Authorized users can export patient single record or have the option to export records for all patients within a reasonable time.

- **EHI Export for a single patient data**
  - Login to the Axiom EHR
  - Go to the Report page.
  - Enter the patient's name and the corresponding parameters.
  - Click on "BUILD REPORT"

The screenshot shows a web interface for configuring an EHI export report. At the top, there is a purple header bar with a search box labeled "Form Search...". Below this, the "Report Parameters:" section contains several input fields: "Start Date" (11/24/2023), "End Date" (12/01/2023), and "Patient:" (81662). A "Form Types:" dropdown menu is open, displaying a list of dynamic forms such as "Dynamic Form: AccountLogin", "Dynamic Form: Active Meds Test", "Dynamic Form: ADAD Test Form", "Dynamic Form: Adult ADHD Self-Report Scale (ASRS-v1.1)", "Dynamic Form: Adult Brief Psychosocial Assessment - Dra", "Dynamic Form: Advance Directive Form", "Dynamic Form: Agency - Encounter Form Signature", "Dynamic Form: AKDA", "Dynamic Form: All Tools Form", and "Dynamic Form: allow fax 1". At the bottom of the form, there is a green button labeled "BUILD REPORT".

- You will see a record displaying the patients information and the number of records associated with your request
- Click on the record and select the data to export (you can click on the top checkbox to select all documents).
- There will also be an option to Export the data by clicking on "EHI Export" from the action dropdown menu

EHI Export(1 patient, 16 forms)

	Patient	Patient #	Patient ID	Action
-	KING, TERRY	TK10140210	81662	Choose Action

<input checked="" type="checkbox"/>	Form Type	Doc Type	File Date
<input checked="" type="checkbox"/>	Dynamic Form: 13-17 EPSDT		11/23/2023
<input checked="" type="checkbox"/>	Dynamic Form: NPP Weekly Progress Report		11/19/2023
<input checked="" type="checkbox"/>	Dynamic Form: NPP Weekly Progress Report		11/19/2023
<input checked="" type="checkbox"/>	Encounter - CFT Note		11/10/2023

EHI Export(1 patient, 16 forms)

	Patient	Patient #	Patient ID	Action
+	KING, TERRY	TK10140210	81662	Choose Action


- Choose Action
- Choose Action
- EHI Export



**Success**

The EHI Export for KING, TERRY is generating. We will notify you when the export file is ready

## EHI Export History

Rec	Patient Name	Patient #	Patient Id	Form Type	Form Date	File Name	Status
461053	KING, TERRY	TK10140210	81662	Encounter - CM 3.0	11/26/2023	 1BA97693-8CC0-4C82-A66F-FF42748F15AA.zip	 Completed

- The file is compressed and encrypted with a password that will be sent to the employee's email as well as the patient's email. You can use any file compression tool to uncompress the file.

### Patient Population Data Bulk Export

The request for patient population export will include all population data. The export file(s) will be compressed to reduce file size.